

### Journal Review Form

Journal title \_\_\_\_\_  
 Editor's name/e-mail \_\_\_\_\_  
 Managing editor's name/e-mail \_\_\_\_\_  
 Editorial office address \_\_\_\_\_  
 Journal web address \_\_\_\_\_

Peer reviewed  Yes  No  Not sure (find out)  
 Type of journal  Disciplinary  Field-based  Interdisciplinary  
 Trade/practitioner  Conf. proceeding  Edited vol.  
 Electronic AND print  Yes  No  
 US-based ed. office  Yes  No, based in \_\_\_\_\_  
 Reputation  Solid  Medium  High  Low  
 Publisher type  Large (e.g., univ., commercial, assoc.)  Small

Publisher name \_\_\_\_\_  
 Longevity  <2 years  <8 years  <15 years  
 Production  Carefully produced  Sloppy  
 Punctuality  Issue on time  >1 year delay  >2 year delay  
 Contributors  Open (often outsiders)  Insular (mostly insiders)  
 Mixed  High (profs.)  Low (mostly grad students)  
 No. of articles a year  <8 articles  >12 articles  >20 articles  
 Indexed electronically  No  Yes, on \_\_\_\_\_  
 Backlog (guess)  Articles' latest cites dated this year or last  Older cites \_\_\_\_\_

Themed/special issues  No  Yes, on \_\_\_\_\_  
 Word limits  <5,000  <9,000  No limit  Not stated  
 Page limits \_\_\_\_\_ pages of shortest article \_\_\_\_\_ pages of longest article  
 Board members I know \_\_\_\_\_  
 Rejection rate  <40%  <60%  <80%  Over 80%  
 Turnaround time  <1 month  <3 months  <9 months  Over 9 months  
 Backlog  <6 months  <1 year  <2 years  Over 2 years

**Submission Guidelines**

Style manual  Chicago  MLA  APA  Other \_\_\_\_\_  
 Documentation style  Cite in text  Cite in notes  Other \_\_\_\_\_  
 Hard copies to submit  0  1  3  Other \_\_\_\_\_  
 Electronic copies  No  Yes  Send by e-mail?  
 Include SASE envelope  Yes  No